

Agenda/Minutes

CBA Board
Teleconference

Board members

1. Herb Upham
2. Beth Holmberg
3. Dave Carroll *
4. Shawn Lovell *
5. Tom Owens
6. Francis Leidinger *
8. Mike Mumford *
9. Celeste Flores
10. Mark Kochan
11. Paul Boulay
12. Miguel de Los Rios
13. Dan Perkins

***Indicates absent**

Guests:

Board members not attending:

Dave Carrol
Shawn Lovell
Fancis Leidinger
Mike Mumford

AGENDA

1. Attendance – Herb Upham
 - a. Roll: Board Members (8) Guests 0
2. Approval of Agenda – Herb Upham
Approved ...
3. Approval of Minutes – Herb Upham
 - a. Approved by e-mail 1/24/2018 by e-mail and posted on calsmith.org web site
4. President's Report

Equipment Staging and Storage Container.

We are closer to having the storage container delivered. No date has been set but it will happen soon.

Rock will be delivered prior to the container arriving. It will allow for a clean solid base and ramp up to the doors.

We will use the container for storage and staging our equipment. There is no need to bring all of our equipment to every event. It will provide a secure storage/staging area for our gallery pedestals, jigs, templates and extra equipment. They are warranted to be lockable, secure and wind/water tight.

The CBA Library.

When Jessy Jensen decided to turn over the Library Tom Owens picked it up and at my request dropped it off on my front deck. My wife Leslie and I re-inventoried the Library and revised the list of books, tapes and DVDs. I bought some new plastic storage containers and relabeled everything with minor re-numbering for clarity. I will forward it to Julie for her to post on the website. I believe we should update the lend/loan procedure and will submit a plan to the board for review prior to our next meeting.

As you may have heard I have been elected to the ABANA board. It should not have any effect on my completing my existing term as President of CBA.

Mark

Discussion:

Mark K. agreed to send Herb a revised policy and procedure Library plan for a email BOD vote. The change will effect the request process and the way payment is made for postage and handling of Library Books, VHS Tapes and DVD's. As follows:

Payment would cover the average cost of shipping out and back to be prepaid by member.

Payment can be made on the website in the same fashion as events are now paid.

A credit card charge or PayPal account can be set up to handle transaction.

When a PAID receipt is generated it would be forwarded with the order form and shipping instructions to the Librarian for fulfillment and tracking.

Reusable shipping containers are being researched for cost and security. Durable, Plastic, Multi-Use, Lightweight.

Shipping and handling costs will be researched and averaged. Identifying costs for Books, VHS Tapes and DVDs.

Example:

Books: **\$15.00** Recommend two books at a time (best value but not required) with a prepaid mailing container.

VHS Tapes: **\$12.50** recommended two per order, as best value but not required.

DVDs: **\$10.50** One to five DVDs same shipping price.

Not for profit, cost plus S&H only. This should keep the expense of Library Operation to neutral financial impact.

All other aspects of the program to remain the same. Previously budgeted funds will be retained to allow for expansion of the program.

Unallocated annual budget to be rolled over to allow for future expansion.

Miguel dLR Has agreed to review CBA member demographics and chart out locations around the state. This should reveal locations around the state where CBA is membered but unsupported for training purposes that can be addressed, identified and supported to build up and support training shops.

Tom O. is currently reviewing the Wild Apricot new Member Poll Service and will offer a report and suggestions at next BOD.

Dan P. is currently working with Dennis D. to do a feasibility study on an equipment loan from Anyang Hammer Co. To be presented to the BOD at the upcoming meeting at Oktoberfest. To define contract to cover Repairs, CBAs liability, Start and stop date, storage location.

Miguel dLR has offered to write proposal describing the organization that has secured a site with 27,000 sq. ft. of shop space and how CBA can interact to offer support with limited exposure and liability. Contact information should be made available of the principals involved for review and evaluation.

Q: How does this help expand CBAs member base?

Q: How does this address the concern for the loss of demonstration shops around the State?

Herb U. to contact Mike Mumford about removing personal information from CBA website and Magazine.

Limiting address info to city and contact info. to email as default. Additional contact info must be pre-approved prior to going to web or print.

Also:

One maybe missing thing would go under committee report #3: membership. That would be Miguel's plan to do some basic demographics on our membership, with an eye to surveying membership and maybe doing some focused marketing.

There was also discussion of increasing dollars from auctions through outreach, and Celeste had volunteered to do some initial gallery owner outreach/research on how stuff works/could work.

5. Treasurer's Report – Tom Owens

Treasurer's Report 6-30-2018

1. The first quarter we had \$65,052.08 in revenue and \$77,768.01 in expenditures which resulted in a net loss of -\$12,715.93. Revenue was largely from dues and the deposits from Conference. Overall Balance sheet shows we have \$108,794.04 in assets for the end of the first quarter.

2. We do not have final numbers from the Hardrock Hammer-in. I will be reconciling the event finances when I receive them. I have no idea where we will end up.

Thomas J. Owens
Treasurer

Committee Reports:

1. 2019 Spring Conference spread sheet below
2. 2020 Spring Conf
3. Membership – Currently CBA has 952 members
4. Magazine Editor - Mike Mumford
Editor Inputs for CBA Summer 2018 board meeting
25 July 2018

1. **Magazine:** Work is in process on the Sept-Oct magazine -- we had some hiccups due to health issues in staff and family. We expect to complete it on schedule.

Our backlog of articles is getting a bit short, so any help locating articles (especially how-to articles) will be appreciated.

2. **Website:** There have been a lot of routine website updates and postings.

Updates to the website have been put on hold, including the Store page and the responsive-design work. We decided to hold up on the responsive design in order to research and explore the concept more.

The home page rotating display has been updated, showing 2018 events through Hard Rock.

3. **Articles:** As always, I'm searching for more home-grown articles. (Every newsletter editor has this problem). Kindly help push people to create articles for us.

I put a "call" in the July-Aug edition for articles about Level II skills. Thus far, no responses. However, I have one "probable" based on a personal request.

PLEASE: as always, do not assume that I hear about an event, class, or happening. I would much rather be told about something by many people than not know about it.

4. **Statistics:** The July-August edition printed 900 copies, for the first mailing only. Throughout the 2017-2018 fiscal year, we averaged 963 copies per print run.

5. **Article reprints:** We've been reprinted 9 times so far in 2018.

6. **Magazine Content**

6a. **Grant articles.** The only grant article that I'm aware of is Justin Bueonoma. I haven't heard from him in a long time.

6b. **Instructor articles**

I think I'm behind on this. Particularly for the instructor certificates that were given out at Spring Conference.

6c. **My challenge to the board continues: help me find articles!**

This doesn't mean you have to write: help me find writers/articles

The call for "Someplace Special" gets sporadic response. Please encourage folks to submit pictures for this feature.

Do you know of a special demo, event, etc? Let me know so that I can make arrangements to have it covered.

Respectfully Submitted,
Mike Mumford
Editor, California Blacksmith Magazine

All: sorry, I won't be able to join you for this meeting.

One late-breaking item: a new hammer-in at Victorville, Oct. 13-14. It is posted on the CBA website and should be in the next magazine.

Also - we expect to have Wayne's World and Oktoberfest on the website shortly. Once the organizers have checked the posting, we can open registration.

Mike

5. Web Site Update:
Included in Editor's report

6. Library – in Marks' possession now **Mark and Tom to establish new procedures**

7. Grants – Beth Holmberg

Here's the Grants Committee report:

We have had a few inquiries about grants, but none of the projects met the (board-established) criteria for CBA grants. Right now, we are nearly wrapped up on 'repayment' obligations- the only outstanding one is Celeste Flores' talk on Argentina, which was moved from Placerville to Roaring Camp to accommodate her injury healing.

I continue to get folks who want a grant to buy stuff for forges that *might* eventually get used for demonstrating at some little semi-historic site. While there may be directions for CBA grants to expand a bit, I don't think this is a useful one. These are rarely even CBA members- it's just folks looking for money, and most don't have a solid plan for running things if they do get their forge running...

8. Education – Dan Perkins

Education Report August 2018

Education at Spring Conference was a happening place , Mark Aspery ,Daryl Nelson, John Williams and Jonathan Lambert did excellent jobs with their workshops, at one point I counted 35 people working at the forges in the education area. I think one area that we can improve on is having a designated area for youths and a person in charge of that area that keeps adults from using the forges and instructs the youth.

Hard Rock hammer-in was another big education success, we had Mark Kochan and Erin Simmons putting on workshops and both had crowds watching their demos and working at the forges.

Roaring Camp is shaping up to be another successful event, I will be doing the education demo showing how to make and heat treat hand held tools and scrolling wrenches. One thing we can improve on there over last year is have a designated area for the education forges, they were mixed in with open forges and it got a bit congested with new blacksmiths working with others trying to do some open forging.

Oktoberfest is shaping up well, looks like we're going to have a couple of workshop demonstrators in education Logan Hirsch, Andy Dohner and Toby Sticpewich , looks like it will be a good crew.

I'm currently working with a couple of Blacksmiths to put on two day workshops later this fall and winter. I don't intend for these events to be money makers but more of a service for our membership.

9. Election Committee – John McLellan / Paul Boulay

Election Committee Report:

We need to identify new candidates to stand for election to the board. Four seats are to be filled. Those are currently held by:

Dan Perkins, (Shawn Lovell, Francis Leidinger, and Dave Carroll. Term limited)
Your terms continue until Spring Conference Board meeting 2019. Of those, all but Dan Perkins have served two consecutive terms and are thus not eligible for this election.
Thank you for your service to the CBA; now please help find new board members. This activity starts now and I hope to wrap up around Oktoberfest.

10. Safety Committee - Georg O'Gorman, Jack da Silva
No report

...

11. Policies and Procedures - John McLellan No new

Old Business:

None

New Business:

1 We should have a 2019 Spring Conference preliminary budget from the conference committee to approve at this meeting. **Tom moved, Beth 2nd Approved**

2. Default to not have address, leave city, printed in CBS or on web ... **approved, communicate to web and Mike (Herb)**
3. Loss of CBA Workshop Forges: what's going on? ... **Referred to ED comm**
4. Dan ... Anyang workshop proposing AY 33 for use and for sale at SC and workshops ... **held over for o'fest meeting**
- 5.

Correspondence:

None other than routine e-mail and mail

Comments and questions:

None ...

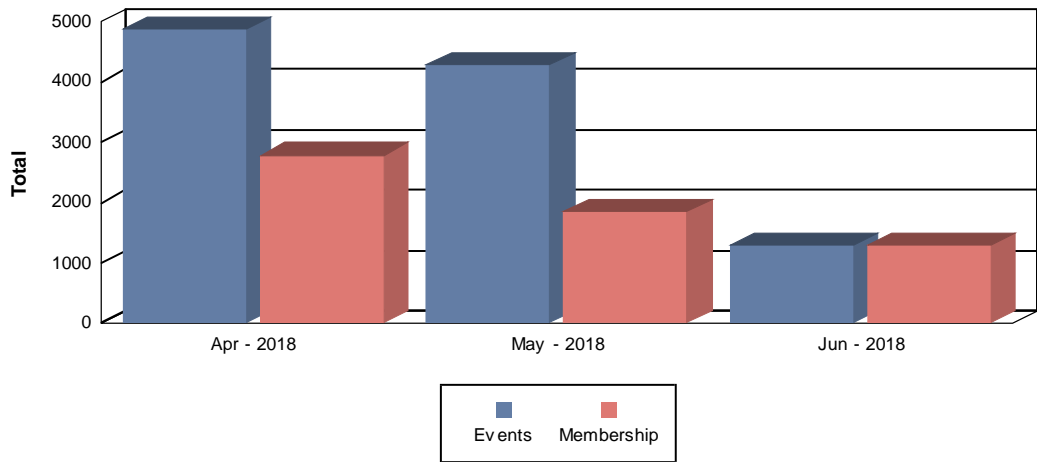
Adjourned 8:43

April 01, 2018 to June 30, 2018

Events, Membership, Donations, Store orders, Manual invoices

July 25, 2018

All invoices



Jun 30, 18

ASSETS

Current Assets

Checking/Savings

1000 · Checking

New Merchant Acct. 1,012.52

1005 · Main Checking 2865 30,214.51

1035 · Library Acct 8622 312.40

1050 · Sect. Acct 6404 285.56

1000 · Checking - Other 1,464.45

Total 1000 · Checking 33,289.44

1100 · Savings

1105 · Savings 0334 10,995.18

1106 · Toomey Memorial 4,715.63

1115 · Bedayn Thomson 4,448.17

Total 1100 · Savings 20,158.98

1170 · Edward Jones Asset Acct. 55,345.62

Total Checking/Savings 108,794.04

Total Current Assets 108,794.04

TOTAL ASSETS 108,794.04

LIABILITIES & EQUITY 0.00

	<u>Apr - Jun 18</u>
Ordinary Income/Expense	
Income	
4000 · Dues	6,814.54
4100 · Conf income	
4101 · Registration	23,810.46
4103 · Iron in hat	2,035.00
4104 · Auction	23,837.08
4105 · Refund	-950.00
4106 · Merchandise Sales	<u>3,840.00</u>
Total 4100 · Conf income	52,572.54
4200 · Event income	
4201 · Evt registration	<u>5,665.00</u>
Total 4200 · Event income	<u>5,665.00</u>
Total Income	<u>65,052.08</u>
Gross Profit	65,052.08
Expense	
5000 · Magazine	
5001 · Magazine office	5,140.00
5003 · Magazine postage	176.96
5004 · Printing	7,605.43
5005 · Magazine Editor	<u>900.00</u>
Total 5000 · Magazine	13,822.39
5050 · Web Expenses	900.00
5100 · Conf expense	
5101 · Site/setup	1,157.22
5102 · Demos	17,872.38
5103 · Lodging & Travel	8,099.55
5104 · Sales exp	1,277.08
5106 · Food exp	5,906.62
5107 · Supplies	6,743.45
5108 · Misc conf exp	7,722.15
5109 · Adv.to conf. mgr.	<u>5,000.00</u>
Total 5100 · Conf expense	53,778.45
5300 · Ed/Training	
5303 · Instructor training	660.00
5307 · Committee Stipend	<u>1,200.00</u>
Total 5300 · Ed/Training	1,860.00

5400 · Scholarships and Grants	
5405 · Grants	0.00
Total 5400 · Scholarships and Grants	<u>0.00</u>
6000 · Admin	
6010 · Bookkeeping Expense	383.48
6018 · Officer Stipend	1,800.00
6030 · Bank charges	55.35
6040 · CC Discount Fees	<u>2,466.34</u>
Total 6000 · Admin	4,705.17
6100 · Ins	<u>2,702.00</u>
Total Expense	<u>77,768.01</u>
Net Ordinary Income	<u>-12,715.93</u>
Net Income	<u><u>-12,715.93</u></u>

SC 2018

	<u>Spring Conference 2018</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
4000 · Dues	175.00	175.00
4100 · Conf income		
4101 · Registration	62,680.21	62,680.21
4103 · Iron in hat	2,035.00	2,035.00
4104 · Auction	23,837.08	23,837.08
4105 · Refund	-950.00	-950.00
4106 · Merchandise Sales	<u>3,840.00</u>	<u>3,840.00</u>
Total 4100 · Conf income	<u>91,442.29</u>	<u>91,442.29</u>
Total Income	<u>91,617.29</u>	<u>91,617.29</u>
Gross Profit	91,617.29	91,617.29
Expense		
5100 · Conf expense		
5101 · Site/setup	10,450.26	10,450.26
5102 · Demos	17,872.38	17,872.38
5103 · Lodging & Travel	8,099.55	8,099.55
5104 · Sales exp	1,908.61	1,908.61
5106 · Food exp	5,906.62	5,906.62
5107 · Supplies	6,743.45	6,743.45
5108 · Misc conf exp	8,530.29	8,530.29
5109 · Adv.to conf. mgr.	<u>5,000.00</u>	<u>5,000.00</u>

Total 5100 · Conf expense	64,511.16	64,511.16
6000 · Admin		
6040 · CC Discount Fees	1,374.18	1,374.18
Total 6000 · Admin	1,374.18	1,374.18
Total Expense	65,885.34	65,885.34
Net Ordinary Income	25,731.95	25,731.95
Net Income	25,731.95	25,731.95

Spring Conference Budget 2019								
Grass Valley, CA								
2019 Draft 2								
Based on 280								
Income					Expense	Price per unit	Qty	Sub Total
Attendance					Site Rental	\$10,500.00	100%	10,500.00
Early Conference Fee	2 2 0	\$165.00	\$36,300.00		Gallery & Gallery Party	\$500.00	100%	500.00
Dinner	1 7 6	\$25.00	\$4,400.00	80%	Gifts for Demonstrators	\$100.00	100%	100.00
					Prizes	\$500.00	100%	500.00
Early Single Day	2 0	\$70.00	\$1,400.00		Equipment Rental	\$2,200.00	100%	2,200.00
					Hotel	\$5,000.00	100%	5,000.00
Late Conference Fee	3 0	\$185.00	\$5,550.00		Ads/Promotion	\$1,200.00	100%	1,200.00
								20,000.00
Late Single Day	1 0	\$85.00	\$850.00		Materials/ Supplies			
Dinner	2 4	\$30.00	\$720.00	40%	Bags of Coal	\$25.00	50	1,250.00
					Steel	\$2,000		2,000.00
Paid attendance	2 8 0				Propane	\$750.00		750.00
		Subtotal	\$49,220.00		Gas	\$1,100	100%	1,100.00
					Oxy Acetylene	\$500.00		500.00
					Safety Glasses	\$200.00		200.00
Iron in the Hat		\$2,000.00	\$2,000.00		Misc for contest	\$200.00	100%	200.00

					Maegan Crowley	\$ 1,500	\$ 500	\$ 2,000
					Heather McLarty	\$ 1,500	\$ 500	\$ 2,000
					Jack Da Silva	\$ 1,500	\$ 500	\$ 2,000
Income Total		\$ 67,420.00			Gordon Williams	\$ 1,500	\$ 500	\$ 2,000
Expense Total		\$ 58,444.40			John Williams	\$ 1,500	\$ 500	\$ 2,000
Net		\$ 8,975.60			Victoria Patti	\$ 1,000	\$ 400	\$ 1,400
					shipping			
							Sub-Total Demonstrators	\$ 19,800
					Sub-Total Before Food			\$ 32,644
					Sub-Total Food			\$ 6,000
					Sub- Total Demonstrators			\$ 19,800
					Conference Expenses Total			\$ 58,444