

CBA Board Meeting Agenda

September 08, 2021 teleconference

7pm -830

Officers and Board members:

- Miguel de los Rios: President
- Paul Boulay: Vice President
- Victoria Ritter: Treasurer
- Craig Litwin: Secretary

Board Members

- Linda Mangum
- Bill Kasper
- Gary Standke
- Jeff Hunter
- Eric Chang
- Greg Hudgins
- Michael Suwczynsky

***Indicates absent**

Guests:

- Mike Mumford
- Eric Stephens
- Julie Henry

Meeting

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AGENDA

1. Attendance and Agenda- Craig Litwin

- a. Note start time
 - i. 7:03
- b. Note attendance
 - i. Introduce and welcome guests
- c. Additions to the Agenda
- d. Approval of Board Meeting; minutes from June 23, 2021
 - i. Attached
 - ii. **ACTION REQUESTED review, amend as needed, and adopt the minutes for publication on our website.**
 1. Miguel moves, Michael seconds, passes unanimously

2. Officer's Reports

- a. President's Report
 - i. Happy to report that things are going well. Roaring Camp was a great success. Happy to report that the financial picture for the CBA has turned around.
- b. Treasurer's Report

3. Committee Reports:

- a. 2022 Spring Conference Committee
 - i. Julie Henry
 1. One sheet report provided to the board outlining demonstrators, equipment needs, and what we can source and from where. We are hoping to utilize a local caterer. One strategy to promote securing volunteers and increasing attendance is for the CBA repos to attend regional events to promote Spring Conference. Covid is still a wild-card that the committee is considering and will check with the local health officer the closer we get to the Spring Conference.
 2. Mike Mumford needs a write up of the Spring Conference by September 20th.
 3. Sponsorships are a potential that will be looked into.

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b. Merchandise Committee

i. Jeff, Dan, Gail, Michael

1. ACTION: Email Jeff with any merchandise inventory.
2. Ebay, we are setting up a new account.
3. Hats are being ordered
4. Shirts with pockets are being ordered
5. Special event pins are being ordered.
6. Lanyards will be ordered as well.
7. License plate frames are being ordered.
8. Merchandise donation policy is being developed to clarify receipt of donations. A draft will be circulated to the Board to consider adoption.
 - a. ACTION: Jeff moves and Paul seconds that we use \$3,000 of money in the Paypal account to purchase new merchandise for sale. This money will go into the newly formed checking account. 60% of all sales net-revenue goes back to this new Merchandise Account.
 - b. ACTION: Jeff moves and Paul seconds that Victoria Ritter is authorized to open a new bank account as a key executive, as a fund for merchandise and other vendor services.

c. Magazine Committee

i. Editor-Mike Mumford

Editor's Report - Board meeting 8 Sept 2021

7 Sept 2021

1. **Sept-Oct Editions:** *The print edition for Sept-Oct went to the USPS on Aug. 23, and seemed to be slow getting delivered. I received mine on Aug. 31. The online edition was posted on schedule, and the E-Dition went out on AUG. 25 (thanks, Craig!).*

2. **Future Editions:**

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The Nov-Dec edition will close inputs on Sept. 20. A major feature for Nov-Dec will be an Oktoberfest retrospective photo spread.

Nov-Dec will include photo articles also on Roaring Camp and the Flavio Parra workshop. I received a nice collection of Roaring Camp photos from Paul Boulay, Victoria Ritter, and Grant Grundler.

I have Jan-Feb and Mar-Apr roughed out. With Spring Conference coming in April, I plan to have some feature articles from the 2017 Spring Conference at Vista.

There are also a number of articles from "authorities" in my files, which I'll be cycling through, including

*Mark Aspery
Mike Chisham
John Williams
Flavio Parra
Erin Simmons*

I would like to do some bladesmithing and chasing/repousse articles, but need help finding sources/authors for these.

3. **Reprints:** *Thus far in 2021, we have been reprinted 30 times in other blacksmithing newsletters.*

4. **New Articles:** *As always, I would appreciate help finding articles. If you know of something that would make a good article, let me know so that I can chase it down.*

I do need help getting screenshots from the online events. Those of you who participate, please grab a few representative shots and forward, so that we can show that CBA is doing things. And show our members participating.

5. **Website:**

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Event announcements are getting posted as they show up.

d. Website Committee

i. Mike, Paul

1. Front page has been updated. Pictures have been updated. Events have been updated. Board discussed upcoming online events, which are Members Presents events.
2. **ACTION:** Provide Mike Mumford with an outline of potential Zoom events for the print magazine.

e. Membership, Fundraising, and New Sources of Revenue Committee

i. Craig, Paul

1. Holiday Mailer is on schedule. We are considering blending Spring Conference sponsorship with any donation of \$100 or more. Please contact Craig with ideas or questions.

f. Marketing Committee

i. Needs Chair

1. Paul made postcards that are nice promotional pieces, available for any event as a CBA handout for prospective members.

g. Education Committee

i. Dan, Victoria, Dennis, Mark

1. We are considering a Level III Zoom class.
2. We could use support on promotion via Social Media.

h. Safety Committee

i. Eric Stephens

1. First article on safety went out in the online magazine.
2. Gloves; a written section on the pros/cons will be in the next online magazine edition.
3. Next we will have information on heat related injuries
4. IDEAS:
 - a. Struck ends of tooling, maintenance and safety concerns

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- i. Loose hammer heads and how to tighten them up.
 - i. Grants committee
 - i. Beth
 - 1. Mike and Beth have been in contact about an article from a grant recipient for a future publication.
 - j. Zoom Committee
- 4. **Correspondence:**
 - a. Gentleman from Hawaii who wanted to join, came on board, flew to Roaring Camp. He is a publisher and could help us out.
- 5. **Open Time: Comments and Questions:**
 - a. Roaring Camp hashtag is needed. Victoria's niece brought this up to us.
 - b. ACTION: Craig to create Drive location for photo drops by Board members
- 6. Next BOD meeting
 - a. November 10th 7pm
- 7. Move for adjournment
 - a. **MOTION, FIRST, SECOND, TIME:**
 - i. Miguel Moves, Linda seconds. Passes unanimously.