

**Agenda/Minutes**  
CBA Board  
Teleconference 1/16/2018

Board members

1. Herb Upham \*
2. John McLellan
3. Dave Carroll \*
4. Shawn Lovell
5. Tom Owens \*
6. Francis Leidinger \*
8. Mike Mumford \*
9. Jack da Silva \*
10. Mark Kochan \*
11. Paul Boulay \*
12. Eric Chang \*
13. Dan Perkins \*

**\*Indicates present**

**Guests: Victoria Ritter, Dennis Dusek**

Board members not attending:

**AGENDA**

1. Attendance – Herb Upham
  - a. Roll: Board Members (10) Guests 2
2. Approval of Agenda – Herb Upham  
Approved ...
3. Approval of Minutes – Herb Upham
  - a. Approved by e-mail 10/4/2017 by e-mail and posted on calsmith.org web site
4. President's Report

Gas forge meets safety requirements ... lots of activity coming up  
Mark Kochan

5. Treasurer's Report – Tom Owens  
Treasurer's Report 12-31-2017

1. To summarize, the cash flow for the third fiscal quarter of the 2017-2018 year we received \$14,832.39 from dues and event income and \$37,285.12 in total expenses. This amounted to a loss of \$22,452.73.
2. I am preparing letters to be mailed out this month for the donations that were given during Spring Conference and Oktoberfest. I'm not sure I have the Spring Conference numbers but I'll figure it out. I will also be sending out 1099's in the next week or so.
3. The Market was up and our Asset Management account is seeing an unrealized gain. The account stands at \$56,197.27. That is a 12.39% return on our deposit or about 4.13% per year.
4. Our overall cash assets stand at roughly \$89,395 and change.
5. I received a donation of \$2000 From Jo Wegstein in the name of James W Fischer to the scholarship fund.

Thomas J. Owens  
Treasurer

**Committee Reports:**

1. Spring Conference 2018 April 12-14 – Dennis Dusek

Placerville Spring to 2018 Report.

I will be calling in to the meeting around 7:45 when my son is at basketball practice.

The team is moving along with in the timeline of the guidelines. Not all T 's are crossed but that's ok.

We are starting to advertising the conference.

- Posters are sent out
  - BlacksmithHER radio is working on interviews with the core team and demonstrators
  - Adds in ABANA, NWBA and AABA magazines
- Instagram posts and Facebook posts

Working on making sure demonstrators have tooling and materials. Some don't know all that information yet.

Soon the team will be working on the budget for the sat night dinner. This whole evening with dinner, auction and awards is it's own monster. Just a lot going on in a short amount of time. Would like to send the board the update on the budget when we finish.

Fire Marshal has asked for more information regarding where propane bottles will be stored, how far apart forging stations will be and distance between camping/RV spots.

Sierra College wants to bring their 30 ft. welding trailer classroom. No cost to us.

We are talking with Big Blue, they may send out a hammer for us to use.

Some challenges we are working with is finishing the logo for the shirt. Paul has the logo and is getting closer.

Food truck vendors say we really don't have the numbers to make it worth coming. One of Herbs suggestions was to pay the vendor to be on site. The team is good with this model but I don't know what dollar number is reasonable and also did not put that in the budget. So we have more work on this issue. We have one food truck interested, but that is not enough.

Any questions or if you can bring forging equipment and volunteer for a task or job please let us know.

On the subject of comps,, I had a hard time with this the first Conference. This time we have developed level 1,2,3,4,5 . Some people get full comps and some will receive a t-shirt depends on job/task they have. When this conference is over I would like the core team to set up a call with Herb and review what we liked and did not like about this process and so Dan Perkins will have a easier time with his conference. If it seems helpful it may be a good addition to the conference guidelines. Thank you Dennis

*Board members, two things I forgot to say at the phone meeting. 1) Thanks for getting the on line registration up.*

*2) I need the two wireless mic and speaker system. Don't know who has them. I have one. Thanks Dennis*

Paul.. Linda's wind chime contest for 2018 (and 2019) conference potential contest conflict ... needs to be discussed

## 2. 2019 Spring Conference

Dan Perkins, no date yet (mid to late April) State Fire marshal has jurisdiction ... Nevada Co. fairgrounds in Grassvalley

3. Membership – Currently CBA has 1084 members

4. Magazine Editor - Mike Mumford

Editor Inputs for CBA Winter 2018 board meeting

1-13-2018

**Magazine:** Recent editions (Nov-Dec, Jan-Feb) were mailed on schedule.

I'm currently working on the March-April edition, closing date is Jan. 20th.

Because of other scheduling issues, we've been working on the 2018-2019 Calendar. We are close to a final draft of it. It works better to get it all done before working on the March-April magazine, then put it on the shelf until April. It will be mailed after April 1 to all members who have renewed prior to April 1.

Our backlog of articles is getting a bit short, so any help locating articles (especially how-to articles) will be appreciated.

I conducted a major pruning of our Editor Exchange list. There were many organizations who were not sending their newsletter, so I removed them from the mailing list. We are now down to only a handful of organizations that receive paper exchange copies, saving a good bit of money. We send 42 electronic copies to other editors, in exchange for receiving their electronic newsletters.

We have been notified that postal rates are scheduled to increase significantly, both this year and continuing for the next several years.

2. **Website:** There have been a lot of routine website updates and postings.

Updates to the website have been put on hold, including the Store page and the responsive-design work. We decided to hold up on the responsive design in order to research and explore the concept more.

Photos through Oktoberfest have been posted on the home page.

**Articles:** As always, I'm searching for more home-grown articles. (Every newsletter editor has this problem). Kindly help push people to create articles for us.

PLEASE: as always, do not assume that I hear about an event, class, or happening. I would much rather be told about something by many people than not know about it.

**Statistics:** The Jan-Feb edition totaled 1035 copies for the first mailing.

**Article reprints:** When I closed out the 2017 list, we were reprinted 20 times in other newsletters.

### **Magazine Content**

6a. **Grant articles.** Serene Silva has more than completely fulfilled her article commitment. She has also provided a pdf of her slide show, which has been posted to the website.

I haven't been in contact with anyone else regarding grant-based articles.

6b. **Instructor articles**

I think I'm behind on this. Particularly for the instructor certificates that were given out at Vista.

6c. **My challenge to the board continues: help me find articles!**

This doesn't mean you have to write: help me find writers/articles

The call for "Someplace Special" gets sporadic response. Please encourage folks to submit pictures for this feature.

Do you know of a special demo, event, etc? Let me know so that I can make arrangements to have it covered.

Respectfully Submitted,  
Mike Mumford

Editor, California Blacksmith Magazine

5. Web Site Update:  
Included in Editor Report
6. Library – Jesse Jensen  
No report
7. Grants – Beth Holmberg

**Discussion about Kirk resigning ... Mark to discuss with Beth if she would cover for him.**

Brian Kallen

I am writing to request a grant to attend Jim Austin's axe making class. I have been a blacksmith and member of CBA for several years and am looking to improve my skills, however also being a full time student I could use some help to afford classes.

Details:

- a. Hand Axe Workshop in Loomis CA
- b. To continue to learn about blacksmithing and different applications and techniques.
- c, February 10-11th 2018 (2 days)
- d. I am requesting \$250 to cover the cost of the class
- e. I would like to write an article for publication on the website or the news letter.
- f. I am in school full time as well as working to support myself so I would like a submission date of June 15th for the article associated with this class. If it needs to be earlier let me know and I will find a way to accommodate that.

**Jack moved for approval, Tom seconded ... Approved**

This motion copied from O'fest meeting

Dear CBA Grant Committee:: I have been a member of the California Blacksmith Association since 2013. I have attended Oktoberfest as well as Spring Conference 2013, 14, and 15. I have also participated in CBA workshops and at ABANA 2016. I live and work in Reno, NV. I do forge work with Brett Moten at Infinity Forge. I also work with, and collaborate with Andrew Pellissier. On August 9th Andrew and I will be travelling to the Czech Republic to stay with and work in the shop of Josef Habermann. On August 25th we will be attending Hefaiston at Helfstyn castle. Prior to Hefaiston we are planning on building a sculpture to bring to the festival. The week after Hefaiston; we will depart to Italy where we will be attending the 22nd Biennale Europea d'Arte Fabbrile in Stia. I am applying for a General Grant for the amount of \$2,000 to help with travel expenses.

- Round trip plane tickets - \$2,500
- Rental Car - \$ 200 +
- Hotel in Prague and Stia - \$300 - \$500

In return for this grant I would like to contribute an article or two to the magazine. I was thinking a captioned photo essay on blacksmithing in the Czech Republic and the Hefaiston festival. I would also like to contribute a photo essay for the Stia festival. I can put the photo essays together any time between now and spring of 2018. In addition to this, Dennis Dusek would like for me to volunteer at the 2018 CBA Spring Conference. I would be doing a slide show presentation of our travels, and a small forging demo consisting of something that was inspirational during my travels. Thank you for this opportunity and I look forward to sharing my experiences with other CBA members. Best Regards, Justin Buonanoma

**Motion to approve grant, Dan Moved, John McLellan seconded ... unanimously approved**

8. Education – Dan Perkins

## January Education Report

The scheduled tool making workshop at John McLellan's shop for addition of hand tools to the trailer is January 20<sup>th</sup>, the plan is: Mark Aspery will be leading the group making Scrolling wrenches, John Williams will be leading the group that is making Hardy Hot cuts and various other bottom tools and our very own Mr. Pres will be leading the group that is making Hand hot cuts slot punches and round punch/drifts. Our goal is to make one of each tool for each of our 10 forging stations.

The Education sponsored Jim Austin Hand Axe making class is set for Feb. 10 & 11 at John McLellan's shop. We set the bar a little higher for this class and required attendees to be at the intermediate level, so they will have a great experience and be able to finish their project.

Instructor training at Weaverville with Mark Aspery is pretty much organized and just waiting for the day of.

Education had a little problem with printing Certificates which held up the mailing out of those certificates but the problem has been squared away now. There have been several Level 1 and level 2 certificates sent out and one Instructor certificate. In the next couple of months there should be a CBA education forge at Columbia state park up and running.

I'm in the process of moving the CBA double forge that was donated to CBA and has been stored at Herb's place for quite a few years to the CBA Folsom forge for them to use.

2018 Spring Conference education area looks to be an awesome time for everyone, with Mark Aspery and Daryl Nelson leading the way everyone should come away learning something.

This coming spring and early summer I plan to visit a few more of our CBA forge locations throughout the state and see what everyone is teaching.

I feel the board needs to take a closer look at what the different instructors are teaching and what projects they are using to see if their students are learning the skills that we want. Everyone seems to do things a little different and there is no real criteria for judging a person's work. Just my thoughts.

Dan

9. Election Committee – John McLellan / Paul Boulay  
Ballots are being received ... about 100 so far
10. Safety Committee - Georg O'Gorman, Jack da Silva  
Sammy Crawford may attend SC2018 for sharing and Q&A ...

11. Policies and Procedures - John McLellan No new

**Old Business:**

None

**New Business:**

None

**Correspondence:**

None other than routine e-mail and mail

**Comments and questions:**

None ...

Adjourned: 8:50 pm

	Oct - Dec 17
Ordinary Income/Expense	
Income	
4000 · Dues	4,530.00
4200 · Event income	
4201 · Evt registration	1,335.00
4204 · Evt Iron in hat	1,215.00
4205 · Misc evt revenue	901.00
4207 · Evt Auction	<u>6,825.00</u>
Total 4200 · Event income	10,276.00
4299 · Bank interest	1.39
49900 · Uncategorized Income	<u>25.00</u>
Total Income	<u>14,832.39</u>
Gross Profit	14,832.39
Expense	
5000 · Magazine	
5001 · Magazine office	4,920.00
5003 · Magazine postage	173.66
5004 · Printing	5,675.85
5005 · Magazine Editor	<u>900.00</u>
Total 5000 · Magazine	11,669.51
5050 · Web Expenses	900.00

5100 · Conf expense	
5104 · Sales exp	2,108.70
5108 · Misc conf exp	<u>613.38</u>
Total 5100 · Conf expense	2,722.08
5200 · Event expense	
5201 · Evt site/setup	6,085.22
5202 · Evt demos	3,034.15
5206 · Evt food	6,274.27
5207 · Evt supplies	<u>237.90</u>
Total 5200 · Event expense	15,631.54
5300 · Ed/Training	
5307 · Committee Stipend	<u>900.00</u>
Total 5300 · Ed/Training	900.00
6000 · Admin	
6011 · Tax Preparation	622.46
6012 · Board meetings/travel	562.28
6016 · Postage	65.33
6018 · Officer Stipend	1,800.00
6020 · Taxes & fees	60.00
6030 · Bank charges	90.35
6040 · CC Discount Fees	628.04
6050 · Lease, CC Machine	229.53
6060 · Membership	<u>1,404.00</u>
Total 6000 · Admin	<u>5,461.99</u>
Total Expense	<u>37,285.12</u>
Net Ordinary Income	<u>-22,452.73</u>
Net Income	<u><u>-22,452.73</u></u>

Apr - Dec  
17

Ordinary Income/Expense	
Income	
4000 · Dues	30,331.52
4100 · Conf income	
4101 · Registration	33,885.85
4104 · Auction	3,795.00
4105 · Refund	<u>-320.00</u>
Total 4100 · Conf income	37,360.85
4200 · Event income	
4201 · Evt registration	26,780.00



4204 · Evt Iron in hat	1,215.00
4205 · Misc evt revenue	901.00
4207 · Evt Auction	6,825.00
4210 · Anvil Sales	215.00
Total 4200 · Event income	<u>35,936.00</u>
4299 · Bank interest	2.82
4300 · Miscellaneous income	
4302 · Grants	-1,000.00
4300 · Miscellaneous income - Other	<u>5,100.33</u>
Total 4300 · Miscellaneous income	4,100.33
49900 · Uncategorized Income	<u>25.00</u>
Total Income	<u>107,756.52</u>
Gross Profit	107,756.52
Expense	
5000 · Magazine	
5001 · Magazine office	12,400.00
5003 · Magazine postage	173.66
5004 · Printing	14,733.31
5005 · Magazine Editor	<u>2,700.00</u>
Total 5000 · Magazine	30,006.97
5050 · Web Expenses	2,712.30
5100 · Conf expense	
5102 · Demos	9,766.97
5104 · Sales exp	2,108.70
5106 · Food exp	9,444.00
5108 · Misc conf exp	<u>2,277.38</u>
Total 5100 · Conf expense	23,597.05
5200 · Event expense	
5201 · Evt site/setup	9,760.22
5202 · Evt demos	5,334.15
5206 · Evt food	11,199.27
5207 · Evt supplies	<u>2,323.12</u>
Total 5200 · Event expense	28,616.76
5300 · Ed/Training	
5304 · Workshop materials	1,099.27
5305 · Misc. Ed. Expense	516.16
5307 · Committee Stipend	<u>2,700.00</u>
Total 5300 · Ed/Training	4,315.43
6000 · Admin	
6010 · Bookkeeping Expense	160.74

6011 · Tax Preparation	622.46
6012 · Board meetings/travel	605.32
6014 · Office expense	25.32
6015 · Secretary's Expense	12,391.88
6016 · Postage	87.41
6018 · Officer Stipend	5,400.00
6020 · Taxes & fees	60.00
6030 · Bank charges	-200.01
6040 · CC Discount Fees	3,233.48
6050 · Lease, CC Machine	717.89
6060 · Membership	1,404.00
6070 · Processing Fees	928.21
Total 6000 · Admin	<u>25,436.70</u>
6100 · Ins	2,702.00
69800 · Uncategorized Expenses	<u>642.06</u>
Total Expense	<u>118,029.27</u>
Net Ordinary Income	<u>-10,272.75</u>
Net Income	<u><u>-10,272.75</u></u>

Edward Jones Account Access - Holdings for Corporation-1 (As of 01/02/2018)

	Summary for Corporation-1		
Cash & Money Market	\$38.33	Value of holdings:	\$56,197.27
Mutual Funds -- Held at Edward Jones	\$4,253.81	Current account value:	\$56,197.27
Exchange-Traded & Closed End Funds	\$51,905.13	Account value one year ago:	\$51,958.55
	<b>\$56,197.27</b>		

Cash & Money Market		
Description	Current Yield / Rate	Current
CASH	---	\$-161.00
MNY MKT FUND INVESTMENT SHARES	0.63%*	\$199.33
	<b>Total:</b>	<b>\$38.33</b>

\*The average yield on the money market fund for the past seven days.

Mutual Funds -- Held at Edward Jones						
Description	Symbol	Shares	Last Price/Share	Price \$ Change	Price % Change	Last Closing Value*
JPMORGAN FEDERAL MONEY MARKET FUND INSTITUTIONAL CL	JFMXX	317.760	\$1.00	---	---	\$317.76
T ROWE PRICE HIGH YIELD CLASS I	PRHIX	326.315	\$6.76	+\$0.01	+0.15	\$2,205.88
T ROWE PRICE INTERNATIONAL BOND FUND CL I	RPISX	190.758	\$9.07	-\$0.01	-0.11	\$1,730.17
						<b>Last Closing Value Total: \$4,253.81</b>

\*Previous business day

Exchange-Traded & Closed End Funds								
Description	Symbol	Asset Category	Shares	Price/Share	Today's \$ Change	Today's % Change	Today's Value Change	Estimated Current Value
ISHARES MSCI EAFE SMALL CAP FD	SCZ	Growth	10.000	\$64.93	+\$0.43	+0.67	+\$4.30	\$649.30
ISHARES CORE TOTAL USD BOND MARKET EXCHANGE TRADED FUND	IUSB	Income	52.000	\$50.87	\$0.00	0.00	\$0.00	\$2,645.24

	Oktoberfest 2017	TOTAL
Ordinary Income/Expense		
Income		
4000 · Dues	550.00	550.00
4200 · Event income		
4201 · Evt registration	19,260.00	19,260.00
4204 · Evt Iron in hat	1,215.00	1,215.00
4205 · Misc evt revenue	901.00	901.00
4207 · Evt Auction	6,825.00	6,825.00
Total 4200 · Event income	<u>28,201.00</u>	<u>28,201.00</u>
Total Income	<u>28,751.00</u>	<u>28,751.00</u>
Gross Profit	28,751.00	28,751.00
Expense		
5200 · Event expense		
5201 · Evt site/setup	3,915.22	3,915.22
5202 · Evt demos	2,634.15	2,634.15

5206 · Evt food	10,274.27	10,274.27
5207 · Evt supplies	<u>237.90</u>	<u>237.90</u>
Total 5200 · Event expense	<u>17,061.54</u>	<u>17,061.54</u>
Total Expense	<u>17,061.54</u>	<u>17,061.54</u>
Net Ordinary Income	<u>11,689.46</u>	<u>11,689.46</u>
Net Income	<u><u>11,689.46</u></u>	<u><u>11,689.46</u></u>