

Minutes
CBA BOARD MEETING
August 16, 2003
Gary Gloyne's Shop
Mount Shasta, CALIFORNIA

The meeting was called to order at 10:05 AM by President George O'Gorman

- I. **ATTENDANCE:** Board members present: George O'Gorman, Dave Vogel, Pat Laughlin, Lowell Chaput, Erik Lander, Herb Upham, Merle Bashor, & Bill Roberts. Education Committee Chairman, Mark Aspery, Magazine Committee Chair, Paul Quyle, Editor Bob Thomson and approximately 6 members were present.

- II. **COMMENTS FROM MEMBERS:** A discussion was conducted by Georg O'Gorman on the meeting time. He suggested we begin all meeting at 9 AM. Others suggested 11AM and 10AM was the compromise. Phil Manning will post all meetings in the newsletter.

- III. **MINUTES:** The minutes were approved as corrected.

- IV. **TREASURER'S REPORT:** Lowell Chaput presented the finance report and income statements provided by treasurer, Jim Joyce. They are attached to the minutes and made a part thereof. The reports were approved as presented. The treasurer will prepare a tentative budget for our annual operating expenses. It has been suggested we set aside enough for the balance of this year and all of next year. By setting aside next years operating expenses it will allow the board to have an amount for discretionary funds.
A new form has been developed to be used for the treasurer report showing the budgeted amounts for the normal operation of the association. This will allow the board to visualize our financial picture more precisely.

- V. **CORRESPONDENCE:** None

- VI. **COMMITTEE REPORTS**
 - A. **MEMBERSHIP:** We have 785 members. A new application has been produced and handed out. It includes the safety statement and the new harassment statement as well as who gave the application to the applicant. It is now a two page form, one being the application and the other our history. By doing it this way the applicant can keep the history page and return just the application part.

NEWSLETTER: Paul Quyle addressed the board to assure them that even though the editorship of the newsletter has changed 8 times over the past 25 years, it has been done with no glitches in getting out the publication. The publication committee has met with the production people and there is not problem getting the newsletter out. They have enough material for at least two newsletters on hand at all times. The publication committee has asked the board to get their materials to the production staff in a timely manner as there is not a lot of flex in their time table. They also would like to have more articles from the membership. It was suggested that we start a book review column using books from the library. A motion was made and passed that Steve send Eden Sanders books to review without charge and to reimburse for the return postage. Merle Bashor will help Bob get information to the web site. To increase the number of articles it was suggested that instructors be assigned articles to write. They will be rewarded with a small incentive such as a pin and certificate or a t-shirt ect. Paul will make up the certificates. The board also asked for the cost of newsletter per member.

- C. **WEB SITE:** Bill Roberts reported the website is up to date, except for the financial reports. He need more member and board input and is asking anyone doing an event send him the information. We discussed both chat rooms and bulletin boards and the consensus was that our site is not ready to handle those types of activities.
- D. **LIBRARY:** Bill Roberts reported the activity is building a bit. They will be spending a \$1,000 and looking to acquiring more items.
- E. **GRANTS:** None.
- F. **MEMORIAL FUND:** It was suggested that the memorial fund of approx. \$4000 be set aside in a separate certificate of deposit where it will earn interest. No decision was reached at this time. It was also mentioned that Keith was to set up guidelines for the use of this fund, present them for board approval and publish an article in the newsletter for the membership and that the article request bequeaths and memorial donations.
- G. **EDUCATION:** Mark Aspery reported that there will be an instructor's class in August 23 & 24 at Paul Quyle's shop in Murphys. A design class will be held in Sacramento with Steve Lyman. Rocky Mountain Blacksmiths will use our instructors' tools for an event. Peter Parkinson will do a two day workshop in California, along with workshops in Arizona & Colorado. Time and location to be announced at a later date. He will charge \$1000.00 for the demonstration and someone will host him. We will charge approx. \$60.00 per person for the workshop to defray its cost. CBA will pay the difference if any. It was so moved.
- H. **ELECTION COMMITTEE:** The closing date for nominations will be at the Oktoberfest in order to have the information ready for the newsletter. We need at least one more person from the north and south to run.
- I. **CONFERENCE 2004:** Dave Vogel reported that Vista is moving along with the conference. He presented a preliminary schedule of events which is attached and made a part of these minutes. They have contacted a motel in Oceanside which is about 10 miles from Vista. Local attractions in the area were also discussed. Everything is moving along and is ahead of schedule. An audio system was discussed as people are unable to hear the demonstrators. Buying or renting was bantered around with a consensus leaned toward renting the equipment as electronic items are updated so quickly. This will be discussed more at a later meeting.

OLD BUSINESS

- A. By-Laws Change re: Merle asked that each member read the Bylaws, make corrections and get them to him. He will update them and bring them back for more input.
- B. Schedule of Meetings will be published in the newsletter. Phil Manning will get them to the newsletter.
- C. The Gallery in Ferndale was discussed. It will be named the Carl Jennings Memorial Gallery. Joe Kochs as agreed to us leasing the space for a dollar a year. There will be four shows a year, including storyboards, art, tools, and other educational works. The first show will be of Carl Jennings work. There will be a media room with continuous loop demonstrations, videos to be played and applications. Nothing can be sold from the Gallery. It must go out of the Gallery and be sold later. Geog will write a memorandum of understanding for Joe's and the boards' approval. It was so moved

NEW BUSINESS

- A. Establish a policy for Spring Conference and collection of dues was discussed. No decisions were reached but items of interest were the cost of the conference, registration

fees, food. Many felt the costs were too high, especially for those having to travel. Concern also was expressed for the years the conferences run at a loss. It was suggested that two \$5000 CD's be set up for this need. Pat will be invoicing all members in January for the 2004 dues. Hopefully, this will get the dues in and to the secretary. It was discussed that we need to separate the dues from the conference receipts.

B. Spring Conference 2005 was carried forwarded to the next meeting. There was discussion of the Jefferson smiths doing a conference but the ones present stated they were too spread out to handle it effectively.

C. Other:

It was restated that a CBA event has the right to use the CBA logo. A committee will be set up to approve which events qualify as CBA events.

The ad page, Buy/ Sell/Trade, has been questioned by the post office. Also, it was brought up that many ads do not include the CBA members name in the ad and some of the businesses do not appear to be CBA members. This will be discussed further as more is found out from the postal service.

Merle Bashor had brought up that our publication is a magazine and should be called that. He thought it had been decided at an earlier meeting. Pat could find no record of it. A decision will be reached at a later meeting regarding the issue of "newsletter or magazine".

ADJOURNMENT at 12:25 pm

Respectfully submitted,

Pat Laughlin, Secretary