

## **Agenda/Minutes**

CBA Board Meeting

October 3, 2014

Oktoberfest

### Board members

1. Herb Upham \*
2. John McLellan \*
3. Bob Jensen
4. Tom Owens \*
5. Anton Standteiner \*
6. Michael Wood\*
7. Brad Young
8. Mike Mumford \*
9. Jack da Silva \*
10. Mark Kochan \*
- 11. Paul Boulay \***
- 12. Andrew Pellissier \***

\*Indicates present

### **Guests:**

Kirk McNeil

### Board members not attending:

Brad Young

Bob Jensen

### **AGENDA**

1. Attendance – Herb Upham
  - a. Roll: Board Members (9) Guests (5)
2. Approval of Agenda – Herb Upham  
Approved ...
3. Approval of Minutes – Herb Upham
  - a. Approved by e-mail 7/30/2014 and posted on calsmith.org web site
4. Treasurer's Report – Tom Owens  
Treasurer's Report 9-30-2014

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October CBA Board Meeting, minutes approved 10/19/2014 by e-mail vote.

1. This second quarter had not much happened until the last few days from a treasurer's standpoint. We had \$11,148.19 in revenue and \$13,557.79 in expenditures. Revenue was largely from dues and a few deposits from Oktoberfest. Overall Balance sheet shows we have \$138,277.28 in cash.
2. I have finally received the numbers from Spring Conference and have attached a preliminary spreadsheet. This spreadsheet is based on the spreadsheet that I received from Dave Vogel and since I have only had it less than a week I have not completed my analysis or have I inputted it into the Quickbooks Accounting software. So keep in mind that the number contained within my reports do not reflect the expenses. Vogel is expecting a check for reimbursement in the amount of \$18,548.49. This will give us a profit of \$15,389.43. It's been 6 months since I have visited this and will take a few days to refresh myself.
3. From our vote on the investment programs the 3<sup>rd</sup> option of a managed assets plan was chosen. The CD's mature in October so I will get that underway very soon.
4. As for the property disposition, I have not done anything yet as I was traveling around the world but will now be getting it up and running.

Thomas J. Owens

Treasurer

**Committee Reports:**

1. Spring Conference – 2015 Kirk McNeil

Concurrent with our spring conference

The California Blacksmith Association

Will be hosting the

Western States Blacksmith Conference

April 23-26 2015

Hollister, California at the San Benito County Fairgrounds

Demonstrators

- |                               |   |
|-------------------------------|---|
| Alfred Bullerman from Germany | <a href="http://www.bullermann.de/">http://www.bullermann.de/</a>           |
| Scott Lankton from Michigan   | <a href="http://lanktonmetaldesign.com/">http://lanktonmetaldesign.com/</a> |
| Leonard Urso from NewYork     | <a href="http://www.leonardurso.com/">http://www.leonardurso.com/</a>       |
| Dean Mook From Seattle        | <a href="http://www.deanmook.com/">http://www.deanmook.com/</a>             |
| Kirk McNeill from California  | <a href="http://www.freedom-forge.com/">http://www.freedom-forge.com/</a>   |

Someone from the southwest TBA

For the knife people

Daryl Meier <http://meiersteel.com/>

Phil Baldwin <http://www.shiningwave.com/>

#### Workshops

Mark Krause and Frank Trousil on Powerhammer

Darrel Nelson and Mark Aspery will be leading the workshop area

#### Contest

‘Form a sentence in iron’ Any language, any script, any message. There will be four identical forging stations. Teams will be allowed three hours to form a sentence. Work will continue throughout the conference, day and night.

#### Gallery and Auction

Iron-in-the-hat

Vendors

Tailgate sales

#### Accommodations and travel

The nearest major airport is San Jose International about 1 hour from the site. The site is a little isolated, and there is plenty of camping at the site. Full hookups to tent camping

Hotels in Hollister, 7 miles from the site. Rooms are a little limited, so book early.

2. Membership -  
Currently CBA has 741 members
3. Promotions – Bob Jensen  
No report
4. Magazine - Mike Mumford

Editor Inputs for CBA Oct 2014 board meeting  
24 Sept 2014

General: We're still trying to move ahead a bit, get a file of pre-edited articles ready so that in case of unforeseen situations, we will have a file ready to draw on. It is going, but I've had a hard time getting myself ahead.

The Calendar idea (proposal approved at the previous board meeting) will be announced in the Nov-Dec issue.

An idea that was previously discussed is still in ferment: making up a CBA picture CD featuring gallery and other images for each year. When I get to it, I'll get a task/cost proposal together.

Status: The Nov-Dec issue is in final layout now.

Operations:

As always, I'm searching for more home-grown articles. (Every newsletter editor has this problem). Kindly help push people to create articles for us.

PLEASE: as always, do not assume that I hear about an event, class, or happening. I would much rather be told about something by many people than not know about it.

4. Statistics

Average number printed from May-June 2013 to Mar-Apr 2014 was 832. In May-June 2014 we printed 1005, then for Jul-Aug we printed 664. The decrease is our usual decline due to late/non-renewals.

5. Article reprints

As of Sept. 20, we have had 10 articles reprinted in 2014 in other newsletters.

6. Editor exchange

Nothing new here. If you are interested in seeing other organization's newsletters, let me know.

8. Magazine Content

8a. Instructor articles

Need to stay on top of this.

8b. My challenge to the board continues: help me find articles!

This doesn't mean you have to write: help me find writers/articles  
Please respond with a tip for "I thought everybody already knew this."

Do you know of a special demo, event, etc: let me know so that we can make arrangements to cover

Respectfully Submitted,

Mike Mumford

Editor, California Blacksmith Magazine

**ACTION:** Education to keep basic education forge workshops up to date and published in advance

5. Library – Alan Drew

No report

6. Grants - Daniel Dole Kirk McNeill

**From:** Kirk McNeill <[kirk@freedom-forge.com](mailto:kirk@freedom-forge.com)>

**Subject: Re: Application for monetary assistance from CBA**

**Date:** August 17, 2014 at 5:56:50 PM PDT

**To:** Daniel Dole <[dandole@sbcglobal.net](mailto:dandole@sbcglobal.net)>

Dan

Jerry sent it to me on Facebook I also approve. I bet Jerry will prove to be a good investment.

I will be going to Oktoberfest fest also.

Just got done at ABANA currently in Washington DC for a museum vaca Su is flying here right now. Then we'll visit some friends in New Jersey be back on the 24th.

Kirk out

Kirk McNeill Freedom Forge

831 427-3422

On Aug 17, 2014, at 7:47 PM, Daniel Dole <[dandole@sbcglobal.net](mailto:dandole@sbcglobal.net)> wrote:

Kirk,  
Here's Jerry's grant application.

I approve and plan to submit it at the next BoD meeting, which, as far as I can tell, won't be till the Oktoberfest, probably Saturday the 4th.

Dan

Begin forwarded message:

**From:** jerry coe <[jcoe2001@yahoo.com](mailto:jcoe2001@yahoo.com)>

**Subject: Application for monetary assistance from CBA**

**Date:** August 16, 2014 at 9:39:18 PM PDT

**To:** Daniel Dole <[dan@danieldole.com](mailto:dan@danieldole.com)>

**Reply-To:** jerry coe <[jcoe2001@yahoo.com](mailto:jcoe2001@yahoo.com)>

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October CBA Board Meeting, minutes approved 10/19/2014 by e-mail vote.

Grant Proposal per Dan Dole:

California Blacksmith Association

10 August 2014

Re: Bedayn-Thompson General Grant

Dear Grant Committee:

I would like to apply for a grant of \$2000 to aid my research on metalwork in Buenos Aires, Argentina.

My research focuses on the creators of the artistic iron around Buenos Aires. Most of the work, similar to downtown Paris ironwork, can be seen in balconies, stair rails, doorways, gates, and elevator cages throughout the city. They date from the Golden Era of Argentina between 1880 and 1930.

It is my goal to discover who these craftspeople were; where they came from and why; and if there exists any descendants or traditions passed on.

I plan to create a working paper and a documentary film on DVD, a film with narration of my findings, photos, interviews, and footnotes.

I hope to meet and interview descendants, contemporary craftsmen, architects and historians, and carry out research in museums and libraries. I hope to publish a companion book of photographs for tourists visiting Buenos Aires with a map and history to enable tourists to visit this metalwork.

I already have the assistance of a third generation silversmith and an architect in Buenos Aires, a BA professor of History, and assistance from the Department of Latin American Studies UC Berkeley. My ability to speak Spanish and my membership in the Argentine tango community are aiding me in my investigation. I have blacksmithed full time since 1979 and know the medium well.

My ability to create a movie, add music, voice over, adding text and titles, edit and add still shots will aid in producing a useful DVD, photos, and written material for reference. A copy of each will be donated to the CBA library, ABANA, and to UC Berkeley.

I have made two trips to BA 6 and 7 years ago. I plan to return to BA in October 2-4 weeks to continue research on site. I may make a second trip, as I will need to continue my blacksmithing business full time without closing. I plan to complete my research and documentation by February 2015. I can arrange to speak at the Spring 2015 CBA conference.

I hope to have the above materials in presentation form by Feb 2015.

The project will be accomplished first by internet research then by travel to BA where I will rent an apartment, visit libraries and museums, walk the streets seeking out examples of the fine metalwork, and carry out my interviews. I began my project in January 2014.

My budget up to February 2015 covers my research and interviews, exploring BA for examples of artistic ironwork, and study time in museums and libraries looking for historical documents. As former curator of the Museum of Maui County Hawaii I am familiar with museum level research procedure, taking oral interviews, and properly preserving my findings for future researchers.

A predicted budget of \$3500 includes needed tools, i.e. professional headphones, microphone, and digital recorder, telephone rental in BA, food and lodging per diem \$50-60/day in BA, local transportation, extra camera, Portable wi fi

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while in BsAs, and office materials, DVD's, and purchase of books, maps, photos, metal samples, etc. Transportation RT to Argentina is covered using Frequent flyer miles.

A grant from CBA will give me the support I need to immerse into my project.

I formally apply now for this grant. I am attaching photos of metalwork examples I have found in Buenos Aires.

Here is the link to my video: <http://youtu.be/Isi12Q-ZeWY>

Thank you for your interest and support.

Jerry Coe, owner  
Coe Studios,LLC.  
1214 Fourth Street  
Berkeley, California 94710  
510-527-2950

**Action:** \$2000 budget amendment is approved, grant is approved unanimous: \$1000 initially and \$1000 on submission of magazine article with photos

7. Education – Toni and Michael

**ACTION Tom, provide inventory list for O'fest Done**

Designated CBA trailer issue discussed, Tony and Michael to develop a proposal by Spring Conference 2015.

Toni handled O'fest and Michael is working with SC2015

8. Election Committee – John McLellan

Paul Boulay

The nominations are:

Michel Wood

Anton Standheiner

Francis Leidinger

Nathan Baumgartner

Dave Carroll

Shawn Lovell

Each of these folks has given a verbal or other message indication that they would participate in this process.

**ACTION:** ballots are due Feb 1, 2015

9. Safety Committee - Georg O'Gorman, Jack da Silva

Reminder to be printed in The California Blacksmith, Jack read the draft to board including accident report form to be use at all events ...

Update on health issues associated with blacksmithing ... education opportunity for dust,

smoke and other fuels and hazards. Proposed structure and communicate that board approves and is part of our education program.

10. Policies and Procedures - John McLellan

No report

**Old Business:**

1. **Sculpture/Property Disposition Report** held over to Jan meeting
2. **ACTION: Proposal ... need gallery liaison ... 1 year community display, then take to a gallery for sale ...Tom working with Julie Henry currently (please contact Joe Koches) Need inventory and plan for items. More details at O'fest.**
3. **ACTION: Jack to create an incident report form for all events and an update for Safety Document and Conference guide** Done
4. **Oktoberfest 2014 update**
5. **Wayne's World update**

Good weekend at Wayne's World - my guess was 15-18 attendees. I was encouraged to see a good number of young folks there, being encouraged and participating. Everything else I do seems to be populated with us "gray-hairs." Under Jay B-K's teaching, every participant was able to successfully make a damascus billet. Wish there had been more attendees. Mike Mumford

Attendance 13 plus 3 paid at door, net income \$97.17

SC 2016 Ferndale

No report

**New Business:**

1. Proposal to purchase Wild Apricot license for \$1200/year providing membership and event registration as well as web hosting (our current web development tools are obsolete and we must change) **Approved**
2. Discuss and approve Julia Sepro as web master and approve development proposal of \$1480 **Approved**
3. **Next board meeting Jan 14 2015 teleconference**
4. Finance committee proposal to nominate John Coe: 30 year banker ... **John Appointed**

**Correspondence:**

None

**Comments and questions:**

Adjourned: 7:05



## 2<sup>nd</sup> Quarter P&L

					Jul - Sep 14
Ordinary Income/Expense					
Income					
				4000 · Dues	8,405.00
				4200 · Event income	
				4201 · Evt registration	2,736.37
				Total 4200 · Event income	2,736.37
				4299 · Bank interest	6.82
				Total Income	11,148.19
				Gross Profit	11,148.19
Expense					
				5650 · Promotions	154.81
				5000 · Magazine	
				5001 · Magazine office	2,360.00
				5003 · Magazine postage	342.74
				5004 · Printing	1,913.40
				5005 · Magazine Editor	900.00
				Total 5000 · Magazine	5,516.14
				5050 · Web Expenses	1,058.15
				5200 · Event expense	
				5202 · Evt demos	750.00
				5206 · Evt food	3,400.00
				5207 · Evt supplies	115.54
				Total 5200 · Event expense	4,265.54
				6000 · Admin	
				6016 · Postage	55.49
				6018 · Officer Stipend	1,800.00
				6030 · Bank charges	111.85
				6040 · CC Discount Fees	302.23

				6050 · Lease, CC Machine	183.58
				6060 · Membership	110.00
				Total 6000 · Admin	2,563.15
				Total Expense	13,557.79
				Net Ordinary Income	-2,409.60
				Net Income	-2,409.60

### Balance Sheet 2<sup>nd</sup> Quarter

					Jul - Sep 14
				Ordinary Income/Expense	
				Income	
				4000 · Dues	8,405.00
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				Net Income	-2,409.60

### YTD comparison

					Apr 1 - Sep 26, 14	Apr 1 - Sep 26, 13	\$ Change	% Change	
				Ordinary Income/Expense					
				Income					
				49900 · Uncategorized Income	2,096.70	0.00	2,096.70	100.0%	
				4000 · Dues	29,031.37	18,699.83	10,331.54	55.25%	
				4100 · Conf income					
				4101 · Registration	21,774.42	29,072.42	-7,298.00	-25.1%	
				4102 · Meals	0.00	3,825.00	-3,825.00	-100.0%	
				4103 · Iron in hat	1,097.00	1,951.06	-854.06	-43.77%	
				4104 · Auction	6,622.00	5,450.00	1,172.00	21.51%	
				4105 · Refund	-945.00	-1,850.00	905.00	48.92%	

			4106 · Merchandise Sales	165.00	4,092.00	-3,927.00	-95.97%
			4110 · Misc conf revenue	350.00	413.00	-63.00	-15.25%
			Total 4100 · Conf income	29,063.42	42,953.48	-13,890.06	-32.34%
			4200 · Event income				
			4201 · Evt registration	4,007.37	8,608.59	-4,601.22	-53.45%
			Total 4200 · Event income	4,007.37	8,608.59	-4,601.22	-53.45%
			4299 · Bank interest	17.31	20.30	-2.99	-14.73%
			4300 · Miscellaneous income				
			4305 · Merch/Memorabilia Sales	225.00	0.00	225.00	100.0%
			Total 4300 · Miscellaneous income	225.00	0.00	225.00	100.0%
			Total Income	64,441.17	70,282.20	-5,841.03	-8.31%
			Gross Profit	64,441.17	70,282.20	-5,841.03	-8.31%
			Expense				
			5650 · Promotions	154.81	3,000.00	-2,845.19	-94.84%
			6200 · Special Projects	2,577.19	0.00	2,577.19	100.0%
			5000 · Magazine				
			5001 · Magazine office	7,608.00	7,140.00	468.00	6.56%
			5003 · Magazine postage	793.56	221.97	571.59	257.51%
			5004 · Printing	4,515.55	5,991.19	-1,475.64	-24.63%
			5005 · Magazine Editor	3,486.62	1,800.00	1,686.62	93.7%
			Total 5000 · Magazine	16,403.73	15,153.16	1,250.57	8.25%
			5050 · Web Expenses	2,139.52	2,227.48	-87.96	-3.95%
			5100 · Conf expense				
			5101 · Site/setup	0.00	1,548.00	-1,548.00	-100.0%
			5102 · Demos	2,096.70	10,645.76	-8,549.06	-80.31%
			5103 · Lodging	0.00	1,958.00	-1,958.00	-100.0%

				5104 · Sales exp	0.00	2,055.00	- 2,055.00	-100.0%
				5106 · Food exp	0.00	1,002.18	- 1,002.18	-100.0%
				5107 · Supplies	1,799.61	2,218.89	-419.28	-18.9%
				5108 · Misc conf exp	694.40	6,047.48	- 5,353.08	-88.52%
				5109 · Adv.to conf. mgr.	0.00	415.00	-415.00	-100.0%
				Total 5100 · Conf expense	4,590.71	25,890.31	- 21,299.6 0	-82.27%
				5200 · Event expense				
				5201 · Evt site/setup	722.00	2,349.02	- 1,627.02	-69.26%
				5202 · Evt demos	950.00	195.00	755.00	387.18 %
				5206 · Evt food	4,154.22	3,498.97	655.25	18.73%
				5207 · Evt supplies	739.94	631.35	108.59	17.2%
				Total 5200 · Event expense	6,566.16	6,674.34	-108.18	-1.62%
				5300 · Ed/Training				
				5304 · Workshop materials	0.00	177.40	-177.40	-100.0%
				Total 5300 · Ed/Training	0.00	177.40	-177.40	-100.0%
				5400 · Scholarships and Grants				
				5405 · Grants	2,000.00	1,000.00	1,000.00	100.0%
				5410 · Other schools	0.00	1,160.00	- 1,160.00	-100.0%
				Total 5400 · Scholarships and Grants	2,000.00	2,160.00	-160.00	-7.41%
				5500 · Library	0.00	-10.00	10.00	100.0%
				6000 · Admin				
				6015 · Secretary's Expense	0.00	78.00	-78.00	-100.0%
				6012 · Board meetings/travel	1,480.68	721.25	759.43	105.29 %
				6014 · Office expense	0.00	95.64	-95.64	-100.0%
				6016 · Postage	56.89	57.08	-0.19	-0.33%
				6018 · Officer Stipend	3,600.00	3,300.00	300.00	9.09%
				6030 · Bank charges	233.20	307.70	-74.50	-24.21%
				6040 · CC Discount Fees	810.49	1,216.07	-405.58	-33.35%

			6050 · Lease, CC Machine	336.96	490.34	-153.38	-31.28%
			6060 · Membership	215.00	327.00	-112.00	-34.25%
			Total 6000 · Admin	6,733.22	6,593.08	140.14	2.13%
			6100 · Ins				
			6110 · Accident insurance	0.00	-484.00	484.00	100.0%
			6112 · D & O insurance	0.00	0.00	0.00	0.0%
			6100 · Ins - Other	3,361.00	3,391.00	-30.00	-0.89%
			Total 6100 · Ins	3,361.00	2,907.00	454.00	15.62%
			Total Expense	44,526.34	64,772.77	-20,246.43	-31.26%
			Net Ordinary Income	19,914.83	5,509.43	14,405.40	261.47%
			Net Income	19,914.83	5,509.43	14,405.40	261.47%

<http://www.calsmith.org>

## Estimate for Phase 1

September 25, 2014

Julia Stepro

Ph: 760-495-2030

[www.petrawebdesign.com](http://www.petrawebdesign.com)

DESCRIPTION	RATE	HOURS
	\$40.00	
Learning Wild Apricot Application		3 hours
Setting up the template, template customization. Adding association logo,		6 hours

coming up with design, setting up the navigation		
Home Page: filling with the content, adding the slide show, image optimization for the web for fast downloading		4 hours
Membership Registration and Renewal: integrating the existing membership database with renewal and registration functionalities of the Wild Apricot, setting up the secure registration and renewal process, providing the option for mail-in registration, providing the option for 3 types of membership registration and renewal: Individual, Family and Business		5 hours
Calendar: Includes all events (CBA sponsored events and other events)		3 hours
Events: contains sections pointing to the CBA sponsored events and to other (not sponsored by CBA) events		2 hour
Spring Conference: providing information about the event, setting up the registration for registered members only		2 hours
Octoberfest: providing information about the event, setting up the registration for registered members only		2 hours
Wayne's World: providing information about the event, setting up the registration for registered members only		2 hours
Other Events: list of events not sponsored by CBA		3 hours
Adjustments and modifications to the pages based on received input		4 hours
Pointing existing CBA domain to the new hosting account		1 hour
Training for handling membership part in Wild Apricot, such as how to add new member manually, how to update member information, how to export membership list into Excel document, and helping with other issues as arise (up to 5 hours)		free
	<b>Total Hours:</b>	<b>37 hours</b>
	<b>TOTAL:</b>	<b>\$1480.00</b>