

Minutes
CBA BOARD MEETING
September 30, 2006
Oktoberfest
Cazadero, California

The meeting was called to order at 11:00 AM by President Herb Upham

- I. **ATTENDANCE:** Board members present: Joe Koenig, Herb Upham, Lowell Chaput, John McLellan, Jennlyr Laugwin, Bret Martin, Eder Sanders, Editor & approximately 6 members were present.
- II. **COMMENTS FROM MEMBERS:**
- III. **MINUTES:** The minutes were approved as corrected.
- IV. **TREASURER'S REPORT:** Lowell went over the attached report. We are in the spending phase of the budget. We need to restrict funds to the necessary items. The taxes for last year are signed and ready to be mailed. We are a little down from last year in income.
- V. **CORRESPONDENCE:** Bill Roberts received a thank you from Exeter motel regarding our conference rental.
- VI. **COMMITTEE REPORTS:**
- A. **MEMBERSHIP:** We have 929 members. No report.
- B. **PUBLICATION:** Eder received an article from Bill Roberts to ask for help on the website. Auburn Printing, our publisher, has been working with their printer to clear up quality issues. Eder has been asked to write an article for Auburn Printers for their newsletter that goes to approx. 3000 business owners in the area.
- C. **LIBRARY:** The library has sent out 18 items. We have purchased 6 books and 4 DVD's and videos. The library list has been sent out to all members as an insert to the magazine. Whitney has also organized the library on to shelves. He is working on a new web page for the library. It will allow us to rate the item. He is also working on moving our own tapes to DVD's as many are only the copy in existence. He is also working on selling copies as well as renting them.
- D. **GRANTS:** We have spent the grant money. They granted \$10,000 and feel we are getting a good return on the grants. They will have to wait until next year for more grants. The board can approval additional monies if necessary.
- E. **EDUCATION:** Anastasia has met with Mark Aspery and George O'Gorman. She needs information regarding site inspections and insurance coverage for two new workshops. She is planning to have a committee meeting with her committee. Herb brought up the Legge workshop at John McLellan's shop on Nov. 26. In February, Jack DeSilva will be doing a demonstration on raising copper and other metals.
- F. **ELECTION COMMITTEE:** We need to set up a new committee. Herb will put out a call for members.
- G. **CONFERENCE 2007:** The budget is in. The demonstrators contracts are coming in. Whitney is doing a demonstration on the press. A knife maker from Fortuna will be demonstrator. Approx. 1120 press packets to be sent out after Joe meets with the Humboldt County Board of Supervisors. The public will be allowed in for 10AM to 5 P.M. on Friday and Saturday. Joe is hiring two people to handle the public's ticketing.
- Conference 2006: No Report.**
- II. **FINANCE COMMITTEE:** No report.
- JJ. **SAFETY COMMITTEE:** No report.

OLD BUSINESS

- A. **Hammerfest-Nettfest:** No report

- B: Oktoberfest: Approx. 50% of the pre-registration were by email. One hundred thirty seven registered. Many registered on site. It needs to be put in magazine well in advance of the event. Many did not get their magazine until the week before the event.
- C: Policies and Procedures: John McLelland will review the policies and procedures. We will go over the reviewed copy at the next meeting.
- D: Fundraising: Julie put together a list of ideas of ways to increase revenue for education events, grants, even out our revenue. See the attached list. We need to get ideas and look at implementing them. Another thing to look at are grants or setting up craft kits for children.
- E: Auction and Iron in the Hat: If the event makes money 20% of it goes to grants, if the event doesn't make money, it stays in the general fund to support events. Joe Koches put forth the proposal. The motion put forth was: At the end of the year, the board would look at the total brought in and that the events break even, the board will look at the amount in the fund and distribute an equitable amount to the grant committee. This would take place at the April board meeting.

NEW BUSINESS

- A: Board Member Attendance: Our policies and procedures state that a board member may not miss three consecutive meetings. We have some board members who have not met their obligation to attend meetings. Herb will send them a notice of non-compliance. If they do not attend the next meeting the board will replace them.
- B: Website: We will try to get as many people as possible to take a page. Once this is in place we will rework the site. We have three people already. Whitney will take the library page, Pat Downing will take the gallery page and Jeff Polanski has also volunteered. Bill Roberts feels maintenance is our biggest problem. Items are not sent in a timely matter or the correct format. The information must be in a format that he can cut and paste. It was suggested that we hire a website specialist who would be available full time. We also need to decide how we want our page looks. It was suggested that we look at the ABANA website and see how it is done. ABANA has someone work on each section of their website. Herb appointed a committee of three people, Bill Roberts, Jennilyn LaugWinand Whitney Potter to look into reworking the website within the next month.
- C: Board Member Travel Expenses: Lowell has requested that all board members submit a request page along with their expenses to determine the mileage to be paid. It was so ordered.

The meeting was adjourned at 11:50 PM

Respectfully submitted,

Jennilyn Laughlin

Jennilyn Laughlin, Acting Secretary

10/28/06