

Minutes  
CBA BOARD MEETING  
July 22, 2006  
William Sorich's Shop  
La Honda, California

The meeting was called to order at 11:35 PM by President Herb Upham

- I. **ATTENDANCE:** Board members present: Pat Laughlin, Joe Koches, Jemlyn Laughlin, Merle Bashor, Julie Henry, Bret Martin, Anastasia Waterfield, Lowell Chaput, Eden Sanders Editor & approximately 7 members were present.
- II. **COMMENTS FROM MEMBERS:** The board welcomed Julie Henry and Bret Martin to the board. Board members and guests introduced themselves.
- III. **APPROVAL OF AGENDA:** To be addressed at a future meeting.
- IV. **MINUTES:** The minutes were approved as corrected. In the future we will have the minutes corrected and ready for approval at the meeting.
- V. **TREASURER'S REPORT:** Lowell handed out the treasurer's report, see attached documents. We are stable financially. We donated a \$1000 to NOMA in honor of Jack Smith, our former treasurer and secretary. We made a profit of 13,000 on Spring Conference. \$7,000 of the profit will be given to the grant committee for scholarships. M
- VI. **CORRESPONDENCE:** We received thank yous from NOMA, Carolyn Smith, & Bob Thomson. We received six donations from the Jefferson Smiths in memory of Greg Hartell. The \$480 was put into the Toomey fund.
- VI. **COMMITTEE REPORTS**
  - A. **MEMBERSHIP:** We have 888 members. New membership applications were handed out and will be mailed to all instructors. Dues will be \$35 no matter when you join.
  - B. **MAGAZINE:** Paul Quyle submitted a report on advertising for the magazine. The report recommends that we do not include paid advertising in the magazine. There is little support from the membership for including advertising in the magazine.
  - C. **WEB SITE:** Bill Robert got the agenda up but not within the time frame. We are going to have to put up a generic agenda even if it is not complete at the time needed. We need to establish a deadline of 30 ahead of the meeting. Bill needs help with the web page, we will advertise for some help to update the web page.
  - D. **LIBRARY:** No report. Herb thanked Whitney Potter for taking on the library and preparing the new list. Eden suggested that we take some of the library videos to conferences and have them shown. Joe brought up having a center in Northern and Southern regions to check out materials or view them there.
  - E. **GRANTS:** No report.
  - G. **EDUCATION:** No report.
  - H. **ELECTION COMMITTEE:** No report.
  - II. **CONFERENCE 2007:** Joe reported some confirmations on demonstrators. They will have something in each issue. Michael Bondi would like to demonstrate. Mark Aspery will do a workshop and 2 demos at no charge. Brent Bailey has an African tool maker to demonstrate for us. We are going to be adding more to the conference with three galleries and other items. The demonstrator contract has been revised to make it clearer. The Ferndale Chamber of Commerce will mail out the registration form and member renewal if we send them our mailing list.

**J. CONFERENCE 2008: No Report.**

**I. FINANCE COMMITTEE:** The budget suggested by the committee is:

	SUGGESTED	APPROVED
Education	10,000	10,000
Library	1,750	1,750
Web	300	5,000
Publication	25,000	27,000
Scholarship	4,500	<del>4,800</del> 1,500
Admin	9,000	12,400
Insurance	6,000	6,000
NOVA	1,000	1,000
Spring Conf. Food	3,000	0
	<u>60,050</u>	<u><del>67,650</del> 68,150</u>

The budget was approved as corrected.

**SAFETY COMMITTEE:** No report. It brought up that there was no safety officer at demos at Exeter or proper safety equipment. No glasses or crowd control. It was duly noted.

**OLD BUSINESS**

- A. **Hammerfest:** Food service was brought up at a teleconference. The proposal was that we provide catered meals. The site does not have proper food prep area and hot running water for clean up. VV will attempt to adjust the price but CBA will fund the difference, if it is negative. This was approved by the board.
- B. **Oktoberfest:** Dave Nourot went over the demonstrators possible and set the price for the event. Dave has the food set up and the site is ready. VV would like to keep it at less than 200 people. The budget should be about \$11,500. The biggest problem at the moment is equipment. Herb has steel available and , Anastatia has a gas forge available.
- C. **Magazine Ad Policy:** see above.
- D. **Committees:** VV set up a policies and procedures committee. John McLeland and Julie Henry will make up the committee. VV also set up a fund raising committee for scholarships and education rather than depending on our events to raise revenue. This committee will work the finance committee. Julie Henry, Bret Martin, and Merle Bashor will look into this and report to the finance committee.
- E. **2004 Debt Resolution:** At Hammerfest 2004 a debt was incurred by an individual. VV have failed at recovering the debt. A motion was made and approved to forgive the debt in order to balance our books.

**NEW BUSINESS**

- AA. **Policies and Procedures Update:** The board moved to accept the election results and installed the new board.
- BB. **Minutes approval and publication:** The board made and approved a motion to publish minutes on the website only, not in the magazine. The board made and approved a motion that we will approve the minutes on a telephone conference call and get them published within a month of the meeting. Only approved minutes will be published on the website.

- C. **Written Reports From Committees:** All committee chairs are requested to submit written reports to the secretary prior to or at the board meetings. This will streamline the meetings.
- D. **Auction and Iron in the Hat Monies:** Joe brought up that the scholarship and grants money benefits individuals rather than the general membership. We need to fund the workshops and hammerfests as they reach more people. A discussion ensued and it was decided that we would reduce the amount from 50% of the proceeds of Auction and Iron in the Hat Monies to 25% into grants and scholarships. We will bring this back up at the next meeting and discuss how we want to permanently change it.
- E. **Knights Foundry:** Merle read a letter from the foundry. It is progressing to a City of Sutter Creek owned facility. He suggested that we give a \$2000 grant to their committee and that we give it in Jack Smith's memory. It was decided that we will hold off on any decision until it is owned by the city. Merle and Joe will look further into the matter.

The meeting with Mjorraed at 3:30 PM

Respectfully submitted,

*Pat Laughlin*

**Pat Laughlin, Secretary**

**8/18/06**