

Minutes
CBA BOARD MEETING
February 14, 2004
Lowell Chaput's Shop
Rohnert Park, California

The meeting was called to order at 11:15 AM by President George O'Gorman

- I. **ATTENDANCE:** Board members present: George O'Gorman, Pat Laughlin, Lowell Chaput, Herb Upham, Merle Bashor, Bill Roberts, Toby Hickman, Grant Committee Chairman, Dan Doyle, Magazine Committee Chair, Bob Thomson, Editor and approximately 6 members were present.

- II. **COMMENTS FROM MEMBERS:** none

- III. **MINUTES:** The minutes were approved as written.
- IV. **TREASURER'S REPORT:** Jim Joyce was ill but he provided the finance report and income statements as well as CBA's planned use of cash on hand. They are attached to the minutes and made a part thereof. The reports were approved as presented.
- V. **CORRESPONDENCE:** Pat Laughlin read correspondence from two older members who can no longer blacksmith requesting senior rate for the magazine. This was referred to the membership committee to see what can be worked out.

- VI. **COMMITTEE REPORTS**
 - A. **MEMBERSHIP:** We have over 900 members. Membership cards were brought up and sent to committee for a decision on whether to mail them out or not as we do not have a need for them.

 - B. **MAGAZINE:** Bob Thompson reported it is quiet but they need more stories for the magazine. The finance committee will come up with a token gift for persons writing articles for the magazine, especially instructors.

 - C. **WEB SITE:** Bill has the web site completely updated. Articles need to be sent to the magazine, not the web site. He would like on going information only.

 - D. **LIBRARY:** None.

 - E. **GRANTS:** Brent Bailey requested a grant from CBA to make a trip to Indonesian to learn and make a Javaneese Kris. He will exhibit at the 2004 Spring Conference, due an article for the magazine, do a slide show or film at the conference. He requested \$1,000 to \$1,500. The board approved \$1200 from the accumulated interest.

 - F. **MEMORIAL FUND:** None

 - G. **EDUCATION.** Basic III to be a teaching plan with lessons. Lowell will be traveling and instructing the instructors. Toby and Lowell will be the advisors. Basic II needs feed back as there is an error in the plan and the photo version of the hand out. We will republish the four CBA projects. Instructors hours are due. Please send them in quarterly.

 - H. **ELECTION COMMITTEE:** We have four people for the new board. They are to get their statements to Pat so they can be typed and made a part of the special mailing that Pro Mailers will do.

 - I. **CONFERENCE 2004:** Vogel was unable to attend the meeting. Anastasia Waterman represented him and gave a report on the conference. They have 16 members on the conference

committee and 20 people demonstrating. They feel it is going as expected. Toby brought up the seed money is not a budget line item. It was felt we could have a tight budget year as Vista may not make a profit.

G. FINANCE COMMITTEE: Our donation to MOMA has been made for this year. We have one more to fulfill our commitment to them. It is important that everyone understands that if CBA writes them a check for over \$500 they will receive a 1099 form. It is required by our tax laws. There was a profit of \$643.07 on the Parkinson demo. We were not charged for the coal, metal or space rent.

BYLAWS REVISION COMMITTEE: see old business A below.

OLD BUSINESS

- A. The by-laws were sent back to the committee for further work. This means they will not be voted on at this years spring conference. It would take place at the 2005 conference. .
- B. The Gallery still needs story boards. The gallery will open in June with a display of Carl Jennings work.
- C. Spring Conference 2005 will be in Petaluma at the fair grounds. More information will be available at the next meeting.
- D. How to put on a CBA workshop tabled until next meeting.

NEW BUSINESS

- A. The policy and procedures committee is to look at the legality of the board voting and making decisions by email. They will check with ABANA and others to see how it has worked out for them.

ADJOURNMENT at 12:55 pm

Respectfully submitted,

Pat Laughlin, Secretary
03/04/04